



CITY OF LANSING
Council Chambers
800 1st Terrace
Lansing, KS 66043

COUNCIL AGENDA
Special Meeting
Thursday, December 21, 2017
6:30 P.M.

WELCOME TO YOUR CITY COUNCIL MEETING

Regular meetings are held on the first and third Thursday of each month at 7 pm and are televised on Cable Television Channel 2 on Monday 7 pm, Tuesday 10 am & 7 pm, Friday 5 pm, Saturday 1 pm and Sunday 7 pm.

Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The mayor will call for audience participation. Please be aware that the city council and staff may not have had advance notice of your topic and that the city council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the city clerk prior to the meeting.

Call To Order

Roll Call

NEW BUSINESS:

Council Consideration of Agenda Items:

1. Leavenworth County Fire District No. 1 Board Applicant Interviews

Adjournment



CITY OF LANSING
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COUNCIL AGENDA
Regular Meeting
Thursday, December 21, 2017
7:00 P.M.

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Call To Order

Pledge of Allegiance

Roll Call

OLD BUSINESS:

1. Approval of Minutes

NEW BUSINESS:

Audience Participation

Presentations

Council Consideration of Agenda Items:

2. Resolution No. B-8-17 – Kansas PRIDE Program
3. Leavenworth County Fire District No. 1 Board Appointment
4. Statement of Legislative Priorities
5. Bernard Park Secondary Access Point
6. Executive Session – Economic Development

Reports:

Department Heads, City Attorney; City Engineer; City Administrator; Councilmembers

Proclamations

Other Items of Interest:

7. Department Vehicle and Equipment Mileage Reports
8. Letter of Recognition – Officer Oakes

Adjournment



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City Administrator's Report
December 21, 2017

Agenda Items:

We have two applications for the City's current upcoming term from 2018-2021 for the Fire Board. Since there are multiple candidates, we will conduct a special meeting at 6:30pm prior to our regular council meeting on Thursday, December 21. If the council would like to listen to the applicants and then table the vote to think over the decision, they could vote to table and postpone the nomination until January 4th.

The owner of the property near Bernard Park we discussed at the previous meeting contacted the City last week and stated he did not want to grant any type of right-of-way or access easement to the City. As we discussed at the previous meeting, there are issues with the terrain and we do not have any type of formal plan outlining the best place for a second access point to Bernard Park. Staff will update the council on this on Thursday evening.

Last year, staff discussed adopting a formal statement of legislative priorities, specifically for the City of Lansing. Many of the items listed are also listed in the LKM's statement of municipal policy, but we also included some Lansing specific items. Many of the issues on here encourage local control whenever possible. Staff believes this gives us a concise document to distribute to our legislators to outline what is important to the City. Ken Miller worked on this document and will be present Thursday evening to answer any questions.

Resolution B-8-17 for the Kansas PRIDE program is on the agenda Thursday evening.

Staff is requesting an executive session for economic development for 20 minutes.

Sales Tax Figures/Financials:

Below is a table of some of our major funds, outlining how our expenses are shaping up compared to our budgeted figures:

| | 2017 Budgeted Exp. | 2017 YTD Exp. | Remaining Balance |
|---------------------|--------------------|---------------|-------------------|
| General Fund | \$5,899,705 | \$5,253,808 | \$645,897 |
| Library Fund | \$299,695 | \$261,879 | \$37,816 |
| Bond & Interest | \$2,902,010 | \$2,884,976 | \$17,033 |
| Wastewater | \$2,630,272 | \$2,348,991 | \$281,281 |
| Special Parks & Rec | \$161,700 | \$155,050 | \$6,650 |
| Guest Tax Fund | \$159,974 | \$119,631 | \$40,343 |
| Equip. Replacement | \$196,895 | \$116,260 | \$80,635 |
| Special Highway | \$533,136 | \$428,833 | \$104,303 |



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Public Works:

The County and City of Leavenworth are evaluating the pros and cons of a potential roundabout at Eisenhower and 20th instead of traffic signals. Although we do not maintain anything on Eisenhower west of K7, a portion of this project will take place within Lansing's right of way, so we may be asked for the City's preference of traffic signals vs a roundabout. I will pass along more information on this topic as it becomes available.

Utility relocation is continuing in preparation for DeSoto Road. KDOT has confirmed a March 2018 bid timeframe for the DeSoto Road project.

Wastewater:

Survey field work for Master Plan Project #1 was completed on November 27th. 30% plans for the project are due around the Christmas holiday.

The general contractor of the McIntyre project will begin rock excavation on December 15th for the sewer sleeve installation. Work is expected to last five to seven working days.

50,000 feet of sewer were cleaned and televised over the last couple of months. Two manholes that were found to be structurally deficient will be repaired later this month. Director Zell is negotiating a price for cleaning and CCTV work in rear yard easements, which require specialized equipment, beyond what is required for routine cleaning. That work will begin in early 2018.

Community & Economic Development:

While we are without a C&ED Director, Chief Wayman will be overseeing code enforcement and I will be overseeing planning/zoning/economic development. If you have any questions or need assistance with something major, please feel free to contact me.

We will have an executive session to update the council on the status of recent economic development projects.

Meetings & Announcements:

I was contacted by a person inquiring about recognition signs along K7 Highway. Staff would appreciate feedback from the governing body on how to handle these requests.

We currently have an opening on the Board of Zoning Appeals!



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- Thursday, December 21 City Council Special Meeting, 6:30pm
 - Fire Board Interviews
- Thursday, December 21 City Council Meeting, 7:00pm, City Hall
- Friday, December 22 Christmas Eve Holiday Observed, City Offices Close at Noon
- Monday, December 25 Christmas Holiday, City Offices Closed
- Monday, January 1 New Year's Day Holiday, City Offices Closed
- Thursday, January 4 City Council Meeting, 7:00pm, City Hall
- Monday, January 8 Special Council Meeting, 5:30pm, City Hall
 - Oath of Office for Re-elected Councilmembers
- Thursday, January 18 City Council Meeting, 7:00pm, City Hall
- Thursday, January 25 City Council Work Session, 7:00pm, City Hall
 - (DH Residency Requirement, Museum Discussion)

Respectfully Submitted,

Tim Vandall