



## **CITY OF LANSING**

***Council Chambers***

***800 1st Terrace***

***Lansing, KS 66043***

## **COUNCIL AGENDA**

***Regular Meeting***

***Thursday, August 17, 2017***

***7:00 P.M.***

### **WELCOME TO YOUR CITY COUNCIL MEETING**

Regular meetings are held on the first and third Thursday of each month at 7 pm and are televised on Cable Television Channel 2 on Monday 7 pm, Tuesday 10 am & 7 pm, Friday 5 pm, Saturday 1 pm and Sunday 7 pm.

Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The mayor will call for audience participation. Please be aware that the city council and staff may not have had advance notice of your topic and that the city council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the city clerk prior to the meeting.

### ***Call To Order***

### ***Pledge of Allegiance***

### ***Roll Call***

### **OLD BUSINESS:**

1. Approval of Minutes

### **NEW BUSINESS:**

### ***Audience Participation***

### ***Presentations***

### ***Council Consideration of Agenda Items:***

2. League of Kansas Municipalities Voting Delegates
3. Resolution No. B-4-17 – Community Improvement District for 555 N. Main Street

### ***Reports:***

Department Heads, City Attorney; City Engineer; City Administrator; Councilmembers

### ***Proclamations***

### ***Other Items of Interest:***

4. Department Vehicle and Equipment Mileage Reports
5. Parks Playground Equipment

### ***Adjournment***



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## **City Administrator's Report**

August 17, 2017

### **Agenda Items:**

Included on the agenda is a resolution calling for a public hearing to discuss the creation of a Community Improvement District (CID) at 555 North Main Street (Speedway Chrysler Dodge Jeep, Inc.). The request is for a one cent (1%) sales tax, which would put the sales tax on that property at 9.95% starting in January. Funds from the CID would go towards improvements to the property, examples of which are found in Exhibit B (Page 11) of the CID materials. This resolution does not finalize the creation of the district, but instead begins the process and calls for a public hearing. Gina Reikoff with Gilmore & Bell will be present to answer any questions from the governing body.

The LKM Annual Conference will be in Wichita from September 16-18. The City may select up to three voting delegates for the annual LKM conference. The City Administrator is planning to attend, but staff is unaware of anyone else who would like to attend.

### **Public Works:**

We are making great progress on land acquisition for DeSoto Road. To ensure we meet KDOT timelines, all properties that do not have an agreement with the City by September 1<sup>st</sup> will be included in a resolution to begin the eminent domain procedure for the September 7<sup>th</sup> city council meeting. The eminent domain ordinance would be on the council agenda for the September 21<sup>st</sup> city council meeting. The City can still negotiate with landowners once the resolution and ordinance have been passed. Utility relocation has begun for two utilities.

The drainage project on Ida Street is mostly complete, with the exception of some grading work that needs to take place on the east side of the bank. Seeding will take place in September.

Bids for the City's 3<sup>rd</sup> & Kay drainage project are set to be opened on August 24<sup>th</sup>, and will likely be on the council agenda for final approval on September 7<sup>th</sup>. We also expect bids for the County's McIntyre project to be opened on September 19<sup>th</sup>. Once bids are opened, we will know the projected costs for the additional 2" of asphalt and the sewer sleeve. The City will have 30 days to decide if we want to move forward with those improvements.

### **Wastewater:**

Pipe installation continues on the Nine Mile project. The contractor shut down East Mary Street from August 1<sup>st</sup> to August 7<sup>th</sup> to complete the upstream tie-in before school started. East Mary has been open all week. The project is approximately 90% complete. Site restoration activities will commence as we move into seeding season.



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A project kickoff meeting was held for Master Plan Project #1 on August 9<sup>th</sup>. Staff anticipates this project being completed in conjunction with the residential development for Eisenhower Crossing. The tentative project milestones are as follows:

- Project Development-September 8<sup>th</sup>
- Preliminary Design-October 20<sup>th</sup>
- Final Check Design-November 29<sup>th</sup>
- Final Bid Documents-December 15<sup>th</sup>

### **Parks & Recreation:**

The slide and playground at Willow Park is in need of replacement. After reviewing the costs of replacing just the slide, Parks & Recreation Director Jason Crum received estimates from two companies to replace the entire structure. Director Crum and I recommend replacing the existing old blue slide with the structure with the purple slides at a purchase and installation cost of \$12,473. Funds for this are available and would come from the Parkland Reserve Fund, line item 59-010-43339. Although this is within staff's purchasing authority, I wanted to ensure the council is aware of this before we move forward.

Director Crum will update the council on upcoming plans for our parks at our August 31<sup>st</sup> work session. We will go over long term plans for Bernard Park, improvements to Highland Park, and direction on what, if anything, should be done with Lost 80 Park.

A basic solar light was installed under the American flag at Bernard Park. We are grateful to the VFW and Jim Fricke for their assistance in this improvement.

### **Community & Economic Development:**

Lansing Citizens' Academy will begin on September 13<sup>th</sup>. Interested residents and Lansing business owners can contact the Community & Economic Development Department to register for the class. Deadline for registration is September 8<sup>th</sup>.

The August 16<sup>th</sup> Planning Commission meeting will hold public hearings for Main Street Overlay District compliance for an addition and façade improvements at 501 N Main (Subway). We also expect a public hearing to add daycare centers as conditional uses in the B3 Commercial zoning district. There is already a permanent daycare in a B3 district, so this is to "clean up" the conditional use for an existing business. There will be a third public hearing to review amendments to the sign ordinance regarding types and sizes of certain signs. Finally, Eisenhower Crossing Phase Two will have its final plat on the agenda. This plat is for a 26 lot subdivision.



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Lansing City Limits at Jake's Bar & Grill, Great Life Golf Club will take place on Friday, September 15<sup>th</sup>, at 7pm.

The Fall Festival will take place on Saturday, October 14<sup>th</sup> from 10am-3:30pm.

#### July Building Permits:

- Permits Issued: 23
- Construction Valuation Total: \$167,709.46

#### July Code Enforcement:

- Nuisance: 25 warnings, 2 certified letters sent, 24 compliance reviews
- Vehicles: 4 warnings, 3 compliance reviews
- Weeds: 7 warnings, 2 certified letters mailed, 9 compliance reviews

#### Meetings & Announcements:

Solid Waste proposals were due Friday, August 11<sup>th</sup> at 3pm. Staff has scheduled a meeting with SWAG (Solid Waste Assessment Group) for August 15<sup>th</sup> to review the proposals. Following the SWAG's review, we will brief the governing body.

If any of you are interested in attending the LKM annual conference, please let us know. Information can be found at <http://www.lkm.org/page/AnnualConference> .

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| • Wednesday, August 16   | Planning Commission Meeting, 7:00pm, City Hall  |
| • Thursday, August 17    | City Council Meeting, 7:00pm, City Hall   |
| • Monday, August 21      | Solar Eclipse Viewing Party, 11:40am, Library parking lot   |
| • Thursday, August 31    | City Council Work Session, 7:00pm, City Hall <ul style="list-style-type: none"><li>▪ Park Improvements-Jason Crum</li></ul> |
| • Monday, September 4    | Labor Day Holiday, City Offices Closed  |
| • Thursday, September 7  | City Council Meeting, 7:00pm, City Hall   |
| • Saturday, September 9  | Strategic Planning Session, 8am-1pm, City Hall  |
| • Thursday, September 14 | Lansing Tree Board, 6:00pm, Lansing Activity Center   |
| • Thursday, September 14 | PRAB Meeting, 7:00pm, Lansing Activity Center   |
| • Friday, September 15   | <i>Lansing City Limits</i> , Jakes Bar & Grill (Great Life), 7pm  |
| • Sept. 16-Sept 18       | LKM Annual Conference, Wichita  |
| • Thursday, September 21 | City Council Meeting, 7:00pm, City Hall   |
| • Thursday, September 28 | City Council Work Session, 7:00pm, City Hall  |



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Respectfully Submitted,

Tim Vandall