



CITY OF LANSING
Council Chambers
800 1st Terrace
Lansing, KS 66043

COUNCIL AGENDA
Regular Meeting
Thursday, August 3, 2017
7:00 P.M.

WELCOME TO YOUR CITY COUNCIL MEETING

Regular meetings are held on the first and third Thursday of each month at 7 pm and are televised on Cable Television Channel 2 on Monday 7 pm, Tuesday 10 am & 7 pm, Friday 5 pm, Saturday 1 pm and Sunday 7 pm.

Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The mayor will call for audience participation. Please be aware that the city council and staff may not have had advance notice of your topic and that the city council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the city clerk prior to the meeting.

Call to Order

Pledge of Allegiance

Roll Call

OLD BUSINESS:

1. Approval of Minutes

NEW BUSINESS:

Audience Participation

Presentations:

2. Ride for the Wounded Presentation

Council Consideration of Agenda Items:

3. Public Hearing on and Consideration of the Proposed 2018 Budget
4. Ordinance No. 981 - Standard Traffic Ordinance Adoption
5. Ordinance No. 982 - Uniform Public Offense Code Adoption
6. Ordinance No. 983 – Sewer & Trash Disposal Assessment
7. Ordinance No. 984 – Weed Removal Assessment
8. Re-zone Request – Lot 2 Fairlane Commercial Development
9. Executive Session – Acquisition of Real Estate

Reports:

Department Heads; City Attorney; City Engineer; City Administrator; Councilmembers

Proclamations

Other Items of Interest

Adjournment



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City Administrator's Report

August 3, 2017

Agenda Items:

A Ride for the Wounded, a local non-profit organization, provided volunteer assistance at our Independence Day Celebration last month. Representatives from the organization will be in attendance to present the City with a wooden clock in appreciation for the partnership.

Final approval of the 2018 budget is on the agenda for Thursday evening. The final budget reflects a mill levy decrease from 41.82 to 41.57 mills. The mill levy also decreased last year from 41.838 to 41.82 mills. The council will need to open, hold, and close a public hearing for the proposed budget. Once completed, the council will need to make a motion to approve the budget, as presented.

Updates to the Standard Traffic Ordinance and Uniform Public Offense Code are on the agenda as Ordinance No. 981 and No. 982. City Prosecutor Catalina Thompson has reviewed all changes. Ms. Thompson will be in attendance regarding any specific questions.

Ordinance No. 983 implements assessments for delinquent sewer and trash bills. Ordinance No. 984 implements assessments for delinquent fees for weed removal.

Included on the agenda is an application to rezone Lot Two of the Fairlane Commercial Development. The applicant is requesting to rezone from B3P to R4, Multi-Family Residential. The parcel is 1.29 acres. The property is located within the Main Street Overlay District, so even if the zoning change is approved, plans for the structures would still need to be approved by the Planning Commission and City Council. This was recommended by the Planning Commission with a 6-0 vote.

Staff recommends a 30 minute executive session to discuss land acquisition.

Public Works:

The Ida Street drainage project is mostly complete, with the exception of some grading on the eastern bank. Final seeding will occur in September. Bids for the 3rd and Kay drainage project are set to be opened on August 24th.

The maintenance on the DeSoto Road bridge is complete, with Frederick Excavating recently placing riprap near the base. Our bridge engineer, Alfred Benesch & Associates, has reviewed the work and it is satisfactory. Our mill and overlay work is approximately 60% complete. On a positive note, we have received letters of thanks from two different residents along Meadow Drive! Work on the curb, gutter, and sidewalks on Valley Drive is still ongoing.



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Land acquisition has been ongoing for well over a month. Staff and our consultant will brief the governing body on our progress in executive session. Additionally, PEC (our engineer) and staff have been trying to coordinate utility relocation for the project. Staff has not received final costs yet, but preliminary costs could be more than we expected. Depending on timing and the final utility relocation costs, we may need to include these expenses in our debt service for the project. We anticipate moving forward with debt for this project in January. Debt service for this project would be paid by the .45% sales tax revenue.

Wastewater:

Pipe installation continues as site and weather conditions allow. The contractor is planning to shut down East Mary Street on Tuesday, August 1st for seven days, weather permitting, to install the replacement pipe before school starts. There will be traffic control in place and detour signs posted. More information will be posted on all possible media outlets and we have specially notified Deffenbaugh. The project is approximately 80% complete.

The contract for Master Plan Project #1 was approved at the July 20th City Council meeting. A project kickoff meeting will be scheduled for early August.

Sales Tax Updates:

	2016 YTD	2017 YTD	Increase/Decrease
Local Sales Tax	\$533,365	\$560,713	\$27,348 (5.13%)
County Sales Tax	\$473,404	\$505,146	\$31,742 (6.71%)
County Use Tax	\$86,107	\$96,550	\$10,443 (12.13%)
Transient Guest Tax	\$88,876	\$84,863	-\$4,193 (-4.52%)

Community & Economic Development:

Lansing City Limits at Jake's Bar & Grill, Great Life Golf Club will take place on Friday, September 15th, at 7pm.

The Fall Festival will take place on Saturday, October 14th from 10am-3:30pm.

The Lansing Connection should be mailed before August 9th, 2017.

Lansing Citizens' Academy will begin on September 13th. Interested residents and Lansing business owners can contact the Community & Economic Development Department to register for the class. Deadline for registration is September 8th.

The August Planning Commission meeting will hold public hearings for Main Street Overlay District compliance for an addition and façade improvements at 501 N Main (Subway). We also



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expect a public hearing to add daycare centers as conditional uses in the B3 Commercial zoning district. There is already a permanent daycare in a B3 district, so this is to “clean up” the conditional use for an existing business. Finally, there may be a public hearing to review amendments to the sign ordinance regarding types and sizes of certain signs.

Community & Economic Development Director Stefanie Leif and I will briefly review the council on Community Improvement Districts. We will have a resolution to begin the CID process for Speedway Dodge at our next city council meeting. The resolution on the agenda at the next council meeting will not commit the council to anything, but instead will begin the review and discussion process.

Meetings & Announcements:

The June unemployment rate for Leavenworth County was 4.1%, whereas the unemployment rate for the State of Kansas was 3.7%.

The City received \$31,870 from auctioning off the three older trucks and other outdated equipment. The money will be deposited into Fund 80, the Equipment Replacement Fund.

Staff is working to finalize the date for the strategic planning session. So far, September 9th works for 8/9 department heads and 8/9 council members/mayor.

- Wednesday, August 16 Planning Commission Meeting, 7:00pm, City Hall
- Thursday, August 17 City Council Meeting, 7:00pm, City Hall
- Monday, August 21 Solar Eclipse Viewing Party, 11:40am, Library parking lot
- Thursday, August 31 City Council Work Session, 7:00pm, City Hall
 - Park Improvements-Jason Crum
- Monday, September 4 Labor Day Holiday, City Offices Closed

Respectfully Submitted,

Tim Vandall