

**ORDINANCE NO. 979**

**AN ORDINANCE ESTABLISHING SERVICE CHARGES AND FEES FOR ACTIVITY CENTER, ADMINISTRATION, COMMUNITY CENTER, COMMUNITY DEVELOPMENT, FINANCE, LANSING COMMUNITY LIBRARY, PARKS & RECREATION, POLICE, PUBLIC WORKS, AND FOR ADMINISTRATION THEREOF.**

**NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LANSING, KANSAS:**

**Section 1.** That the service charges and fees for the departments and divisions of activity center, administration, community center, community development, finance, Lansing community library, parks & recreation, public works, and for administration thereof are hereby established. (See attachment A Schedule of Fees)

**Section 2.** Ordinance 975 is hereby repealed, it being the intent to supersede the repealed provisions.

**Section 2.** That this ordinance shall take effect and be in force from and after its approval, passage, and publication in the official city newspaper as provided by law.

**PASSED AND APPROVED** by the governing body of the City of Lansing, County of Leavenworth, State of Kansas, this 15th day of June, 2017.

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Michael W. Smith, Mayor

**ATTEST**

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Sarah Bodensteiner, City Clerk

APPROVED AS TO FORM:

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Gregory Robinson, City Attorney

Published: Leavenworth Times

Publication Date:

**CITY OF LANSING**  
**FORM OF SUMMARY FOR PUBLICATION OF ORDINANCE**

**Ordinance No. 979: An Ordinance Establishing Service Charges and Fees for Activity Center, Administration, Community Center, Community Development, Finance, Lansing Community Library, Parks & Recreation, Police, Public Works, and for Administration Thereof.**

Pursuant to the general laws of the State, a general summary of the subject matter contained in this ordinance shall be published in the official City newspaper in substantially the following form:

**Ordinance No. 979 Summary:**

On June 15, 2017, the City of Lansing, Kansas, adopted Ordinance No. 979, repealing Ordinance No. 975, setting the service charges and fees for the departments and divisions of activity center, administration, community center, community development, finance, Lansing community library, parks and recreation, and public works. A complete copy of this ordinance is available at [www.lansing.ks.us](http://www.lansing.ks.us) or at City Hall, 800 First Terrace, Lansing, KS 66043. This summary certified by Gregory Robinson, City Attorney.

This Summary is hereby certified to be legally accurate and sufficient pursuant to the laws of the State of Kansas.

DATED: June 15, 2017.

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Gregory Robinson, City Attorney

**ATTACHMENT A  
SCHEDULE OF FEES**

<b>ACTIVITY CENTER</b>	<b>FEES</b>
<b>Classroom Rental</b>	
Resident	\$5.00 per hour
Non-Resident	\$15.00 per hour
Deposit	\$75.00
<b>Gym Rental</b>	
Resident	\$15.00 per hour
Non-Resident	\$30.00 per hour
Deposit	\$150.00
<b>ADMINISTRATION</b>	<b>FEES</b>
Election Filing Fee if not filing by petition	\$20.00
Faxing	\$1.00 per page
<b>Open Records Fees:</b>	\$25.00 deposit
Open Records Research/Inspection Fees	\$18.00 per hour
Copies	\$0.25 per pg/\$5.00 min for 1st 5 pgs
Electronic Documents on Disc	\$5.00
Notary Stamp	\$3.00 per stamp
Video Copies on Disc	\$25.00
<b>BUSINESS LICENSES</b>	<b>FEES</b>
License Fee for all Home Based Businesses	\$25.00
License Fee for all Non-Home Based Businesses	\$50.00
Late Fee for all Business Licenses - 30 days past due	\$10.00 per day
License Fees for new businesses will be Prorated based on the date an Occupancy Permit is issued to the Business	
<b>Adult Retail Business Licensing Fees:</b>	
Adult Business License	\$500.00
Managers License	\$50.00
Employee License	\$20.00
Independent Contractor License	\$20.00
<b>Alarm Company Licenses:</b>	
Alarm Responses (False):	
1-3 False Alarms Responses	\$50.00 each
4-5 False Alarm Responses	\$100.00 each
Over 5 False Alarm Responses	\$200.00 each
<b>Alcoholic Beverages:</b>	
Cereal Malt Beverages:	
Consumption on Premises/General Retailer	\$200.00
Not for Consumption on Premises/Limited Retailer	\$50.00
State Stamp Tax	\$25.00
Application Fee to Change Location	\$25.00
Temporary CMB License	\$50.00
Occupation Taxes Levied To Manufacture Alcohol & Spirits	\$2,500.00
Occupation Taxes Levied To Manufacture Beer:	
1-100 Barrel Daily Capacity or an part thereof	\$200.00
100-150 Barrel Daily Capacity	\$400.00
150-200 Barrel Daily Capacity	\$700.00
200-300 Barrel Daily Capacity	\$1,000.00
300-400 Barrel Daily Capacity	\$1,300.00
400-500 Barrel Daily Capacity	\$1,400.00
500 or More Barrel Daily Capacity	\$1,600.00
Occupation Taxes Levied To Manufacture Wine:	
First Year's Operation	\$1000 paid in advance
Spirits, Wine, or Beer Distributor (first and each additional place of	\$1,000.00
Non-Beverage User:	
Class 1 (not to exceed 100 gallons)	\$10.00
Class 2 (not to exceed 1000 gallons)	\$50.00

Class 3 (not to exceed 5000 gallons)	\$100.00
Class 4 (not to exceed 10000 gallons)	\$200.00
Class 5 (in excess of 10000 gallons)	\$500.00
Temporary Alcohol Liquor Permit	\$25 per day
Drinking Establishment	\$600.00
Private Clubs	\$600.00
Retail Liquor	\$600.00
<b>Arborist:</b>	
Arborist Initial License Fee	\$60.00
Arborist License Fee (certified by KS Arborist Assoc.)	\$30.00
Arborist Dead Tree Removal License Only	\$30.00
Arborist Dead Tree Removal Renewal License Only	\$30.00
<b>Animals:</b>	
Permit Fee for Dangerous Animals	\$20 for one animal plus \$5 for two or more (not to exceed \$25.00)
More than 4 Animals	\$25.00
Administrative Fee for Appeal	\$10.00
<b>Auction:</b>	
New Goods	\$25.00 per day
Other than New Goods	\$25.00 per day
<b>Bath House or Massage Establishment:</b>	
License Fee	\$300.00
Massage Establishment Renewal License Fee	\$150.00
Employee Permits	\$50.00
<b>Carnivals and Circuses:</b>	
Per Day	\$50.00
Per Week	\$250.00
<b>Fireworks Stands/Retail Sale</b>	\$500.00
<b>Food Establishment License Fee</b>	\$50.00
<b>Food Service (Mobile Vehicle or Cart)</b>	\$50.00
<b>Garage Sales</b>	NO CHARGE
<b>Ice Cream Vendor</b>	\$75.00 per vehicle
<b>Kennel License</b>	\$25.00
<b>Pawnbroker or Precious Metal Dealer License Fee</b>	\$25.00
<b>Solid Waste &amp; Construction Disposal Refuse Collector</b>	\$25.00 per truck
<b>Special Use Permit</b>	\$50.00
<b>Temporary Special Event Permits:</b>	
Types requiring Administrative Approval	\$50.00
Type 5 Permit & others requiring Government Body Approval	\$100.00
<b>Tent Shows and Meetings</b>	\$25.00
<b>Tow Lot Conditional Use Permit</b>	\$500.00
<b>Transient Vendor License:</b>	
3 consecutive days	\$25.00 per vendor
7 consecutive days (one week)	\$60.00 per vendor
One month	\$125.00 per vendor
Other Vendors Operating from a Motor Vehicle	\$75.00 per vehicle
<b>COMMUNITY CENTER</b>	
<b>FEES</b>	
<b>Cleaning/Damage Deposit</b>	\$75.00
<b>Set-up Fee - Room 1, Room 2, and Room 2 with Kitchen Access</b>	\$25.00 per event
<b>Set-up Fee - Both Rooms 1 and 2 with Kitchen Access</b>	\$50.00 per event
<b>Napkins</b>	\$2.00 per item
<b>Tableclothes</b>	\$10.00 per item
<b>Table Skirts</b>	\$10.00 per item
<b>Selling or Serving Alcohol - Off Duty Officer Retainer Fee</b>	\$35.00 per hour
<b>Tier I - Residential Rates:</b>	
Room 1 or Room 2 (No Kitchen Access)	\$20.00 per hour
Room 2 with Kitchen Access	\$25.00 per hour
Room 1 & 2 with Kitchen Access	\$30.00 per hour
<b>Tier II - Non-Residential Rates:</b>	
Room 1 and Room 2 (No Kitchen Access)	\$35.00 per hour

Room 2 with Kitchen Access	\$45.00 per hour
Room 1 & 2 with Kitchen Access	\$50.00 per hour
<b>Tier III - Lansing Civic Organizations***</b>	
Room 1 or Room 2 (No Kitchen Access)	\$10.00 per hour
Room 2 with Kitchen Access	\$15.00 per hour
Room 1 & 2 with Kitchen Access	\$20.00 per hour
***501c Designation Required	
<b>COMMUNITY DEVELOPMENT</b>	<b>FEES</b>
<b>Appeals</b>	\$75.00
<b>Blasting Application Fee</b>	\$500.00
<b>Comprehensive Plan/Zoning Ordinance - Electronic Copy</b>	\$35.00
<b>Comprehensive Plan/Zoning Ordinance - Copies</b>	\$45.00
<b>Lot Split</b>	\$100.00
<b>Maps</b>	\$25.00
<b>Nuisance Fees</b>	
First Remediation Administrative Fee	\$100.00
Second Remediation Administrative Fee	\$150.00
Further Remediations Administrative Fee	Increases an additional \$100.00 for each offense
Chronic Nuisance Annual Monitoring Fee	\$300.00
<b>Rezone</b>	\$150.00
<b>Variances</b>	\$75.00
<b>Conditional Use Permit:</b>	
Application (Renewed every 5 years)	\$150.00
<b>Occupational Licenses:</b>	
Occupational License Fee (for those not licensed under Electrical, Electrical & Plumbing:	\$100.00
Contractor plus Master	\$125.00
Master	\$25.00
Journeyman	\$10.00
Apprentice	\$5.00
Mechanical:	
Contractor plus Master	\$125.00
Master	\$25.00
Installer	\$10.00
Exam Sponsors - Trades Test	\$50.00
<b>Oil &amp; Gas:</b>	
Permit Filing Fee	\$300.00
Processing Fee (if permit is refused or withdrawn)	\$200.00
<b>Parkland Fees:</b>	
Residential Development Parkland Fee	\$400.00 per residential unit
Commercial/Industrial Development Parkland Fee	\$0.10 per sq. ft. of lot area
<b>Plats:</b>	
Preliminary Plats	\$5.00 per Lot/\$300.00 Minimum
Final Plats	\$5.00 per Lot/\$300.00 Minimum
<b>Permits:</b>	
Building Permits (Other)	\$15.00 minimum
Demolition Permits	\$150.00
Electrical Permit	150.00 (New Single Family)
Fence Permits	\$100.00
Lawn Sprinkler System Permit	\$17.00
Mechanical Permit	\$60.00 (New Single Family)
Moving of Structure	\$250.00
Plumbing Permit	\$75.00 (New Single Family)
Pool Permits	\$20 less than 1000 gal. \$100.00 1000 gal. or more
In-Ground Electrical	\$45.00
Above Ground Electrical	\$17.00
Sign Permits	\$100.00
Sign Permits with Electric	\$150.00
<b>Sewer Connection Fees:</b>	



Private Sewer Connection Fee (Septic)	\$400.00
Sewer Hook-up Residential	\$3,000.00
Sewer Hook-up Commercial	\$3,500.00
Sewer Hook-up Industrial	\$4,500.00
<b>In Addition to Permit Fee:</b>	
<b>SEE CODE FOR FEES</b>	
<b>FINANCE</b>	<b>FEES</b>
Return Check Fee	\$35.00
Utility Service Deposit (Refundable after 1 year)	\$75.00
Residential Refuse Collection Service Charge	\$16.19
Residential Refuse Collection Service Charge (Senior)	\$13.69
Sewer Usage Fee (Residential)	See Ordinance No. 977
Sewer Usage Fee (Commercial)	See Ordinance No. 977
<b>PARKS AND RECREATION</b>	<b>FEES</b>
<b>Baseball:</b>	
Age 7-8	\$40.00/\$45.00 Non-Resident of USD 469
Age 9-10	\$40.00/\$45.00 Non-Resident of USD 469
Age 11-12	\$40.00/\$45.00 Non-Resident of USD 469
Age 13-15	\$40.00/\$45.00 Non-Resident of USD 469
<b>Basketball</b>	\$45.00/\$50.00 Non-Resident of USD 469
<b>Cheerleading</b>	\$75.00/\$85.00 Non-Resident of USD 469
<b>Football:</b>	
Age 6-7	\$50.00/\$60.00 Non-Resident of USD 469
Age 8-9	\$105.00/\$115.00 Non-Resident of USD 469
Age 10-11	\$105.00/\$115.00 Non-Resident of USD 469
<b>Soccer (Spring and Fall):</b>	\$35.00/\$40.00 Non-Resident of USD 469
<b>Softball:</b>	\$40.00/\$45.00 Non-Resident of USD 469
<b>T-Ball (Co-ed):</b>	\$40.00/\$45.00 Non-Resident of USD 469
<b>Field Rental Fee per Day **</b>	
Per Field/No Lights	\$75 per day
Per Field/With Lights	\$100 per day
Field Rental Deposit	\$75.00
<b>*Non-Residents pay \$5.00 more for programs under \$50.00 and \$10.00 more for programs over \$50.00. Late registration fees are \$10.00 per child up to a total of \$20.00 per family per sport. ** Rentals subject to Liability Release/Indemnification and additional insurance.</b>	
<b>PUBLIC WORKS</b>	<b>FEES</b>
Activity that is Continuous Across Intersection(s)	\$25.00 per block
Driveway/Sidewalk in ROW	\$15.00
Floodplain Development Permit	\$100.00
Lawn Sprinkler System in ROW	\$150.00
Permit for Temporary Right-of-Way Use	\$100.00
Stormwater Discharge Application Filing Fee	\$100.00
Utility Permit (Work in ROW) ^	\$25.00
Emergency or other work done without having an approved permit	\$100.00
<b>^ No fee for work performed by Franchisee's own employees</b>	
<b>LANSING COMMUNITY LIBRARY</b>	<b>FEES</b>
Fax	\$1.00 per page
Black and White Copies/Prints	\$0.10 per page/ First 5 pages free with library card
Color Copies/Prints	\$0.25 per page
Overdue Books, Audiobooks, Magazines	\$0.10 per day/ with a maximum of \$3.00
Overdue DVD's, Videogames	\$0.25 per day/ with a maximum of \$30.00
Processing Fee for broken cases, missing dust jacket, barcode, labels	\$3.00
Replacement fee for lost library card	\$1.00/ First time request is free
Lost or damaged item	Replacement value of item listed in system
Headphones	\$1.00
Collections Processing Fee	\$25.00