



CITY OF LANSING
Council Chambers
800 1st Terrace
Lansing, KS 66043

COUNCIL AGENDA
Regular Meeting
Thursday, June 1, 2017
7:00 P.M.

WELCOME TO YOUR CITY COUNCIL MEETING

Regular meetings are held on the first and third Thursday of each month at 7 pm and are televised on Cable Television Channel 2 on Monday 7 pm, Tuesday 10 am & 7 pm, Friday 5 pm, Saturday 1 pm and Sunday 7 pm.

Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The mayor will call for audience participation. Please be aware that the city council and staff may not have had advance notice of your topic and that the city council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the city clerk prior to the meeting.

Call To Order

Pledge of Allegiance

Roll Call

OLD BUSINESS:

1. Approval of Minutes

NEW BUSINESS:

Audience Participation

Presentations:

2. Lansing High School Valedictorian

Council Consideration of Agenda Items:

3. Ordinance No. 978 – Imposing 0.45 Percent Sales Tax
4. Structure Removal Cost Share Request – 1104 South Main Street
5. Executive Session – Economic Development

Reports:

Department Heads, City Attorney; City Engineer; City Administrator; Councilmembers

Proclamations

Other Items of Interest

Adjournment



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City Administrator's Report

June 1, 2017

Agenda Items:

The final step to finalize the sales tax election is approval of Ordinance No. 978. Once approved, this would be sent to the Kansas Department of Revenue, and all retailers in Lansing would be notified of the change. This change would take effect on October 1, 2017 and would terminate in 20 years.

We have our first request for our structure removal program. 1104 South Main received a bid of \$3,500 to remove the dilapidated home. Based on our policy, the City's share would be \$1,750. Based on the policy, all requests for structural removal assistance need to go before the governing body before final approval.

Staff will brief the governing body on a few ongoing economic development projects in executive session.

We will recognize Lansing High School valedictorian Holden Giefer for his academic achievements.

Public Works:

DeSoto Road plans are currently 95% complete. SMH Consultants will be at our June 15th meeting to brief the council on the land acquisition process.

Budget:

The Finance Director and City Administrator have received all departmental base budget requests. We conducted all department meetings last week and have begun putting numbers together. We should have our valuation by June 15th.

	2016 YTD	2017 YTD	Increase
Local Sales & Use Tax	\$374,280	\$402,290	\$28,010 (7.48%)
County Sales Tax	\$336,279	\$358,151	\$21,872 (6.5%)
County Use Tax	\$62,292	\$67,590	\$5,298 (8.5%)
Guest Tax	\$52,146	\$54,654	\$2,508 (4.81%)

Wastewater:

Pipe installation for the Nine Mile Project continues as the weather and site conditions allow. Poor soils were encountered which has required the assistance and guidance of the geotechnical



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firm. The project team has evaluated the situation and a solution has been proposed. Additional large rock will be installed below the pipe to help bridge and support the pipe. The project is approximately 60% complete.

Director Zell sent out 16 requests for proposals for Master Plan Project #1 (capacity near DeSoto & Eisenhower). The Director has met with seven of the engineering firms who have shown interest in the project. The tentative schedule for the selection of a design team is as follows:

- June 16 Proposals Due to City
- June 19-28 City to Review and Rank Proposals
- July 10-14 Interview Consulting Firms (if needed)
- July 20 Council Approval
- July-December Design

Library:

The Library is hosting the June 14th Chamber Coffee at 8am in a joint venture with Barton Community College.

The summer reading program theme is “Build a Better World.” The first event is Saturday, June 3rd at 2pm with Mad Science coming to do science experiments for families. We have seen an increase in early registrations for both the events and the reading logs for all ages. The library would welcome any council member who would like to help serve ice cream to patrons or attend the event.

The Friends of the Library have sponsored fun programs, such as the Mad Science, KC Zoo, a drawing workshop, and musical acts for the Saturday events at the library.

Please feel free to share and like posts from the library’s website or facebook page. City officials are invited to all events.

Community & Economic Development:

Staff will brief the governing body in executive session about ongoing economic development projects at this Thursday’s meeting.

1104 S Main Street submitted a request for structure removal assistance. The City’s share of the demolition costs for this structure would be \$1,750. We have this money included in our 2017 budget.

Three items and a work session are on the Planning Commission’s June 21 agenda:



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1. Public hearing for a rezone from B1 to B3 for 612 North Main Street
2. Public hearing for MSOD compliance for a framed carport and backyard shed at 612 North Main Street
3. Consideration of a 26 lot preliminary plat for a parcel at the corner of Eisenhower and DeSoto (Eisenhower Crossing). The lots will be on the southeast portion of the property and accessed by Progress Drive and a new extension of Pinehurst Drive.
4. Gould Evans will have its next work session on the UDO following the regular meeting.

Staff will be briefing the council on the preparations for the Independence Day celebration on June 30th. Staff will bring up a potential \$3 parking fee for vehicles after 7pm. We are hoping this would encourage people to carpool to the park, or utilize the shuttle from LHS, therefore freeing up more parking spots.

Meetings & Announcements:

- Thursday, June 1 City Council Meeting, 7:00pm, City Hall
- Wednesday, June 14 Planning Commission Meeting, 7:00pm, City Hall
- Thursday, June 15 City Council Meeting
- Thursday, June 22 City Council Work Session, 7:00pm, City Hall
 - Base Budget Review
- Friday, June 30 Independence Day Celebration
- Tuesday, July 4 Independence Day Holiday, City Offices Closed
- Thursday, July 6 City Council Meeting, 7:00pm, City Hall
- Thursday, July 13 City Council Work Session, 7:00pm, City Hall
 - 2018 Budget Review
- Wednesday, July 19 Planning Commission Meeting, 7:00pm, City Hall
- Thursday, July 20 City Council Meeting, 7:00pm, City Hall

Respectfully Submitted,

Tim Vandall