

Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor Mike Smith at 7:00 p.m.

Roll Call:

Mayor Mike Smith called the roll and indicated which councilmembers were in attendance.

Councilmembers Present:

Ward 1: Dave Trinkle and Gene Kirby
Ward 2: Andi Pawlowski and Don Studnicka
Ward 3: Jesse Garvey and Kerry Brungardt
Ward 4: Tony McNeill and Gregg Buehler

Councilmembers Absent:

OLD BUSINESS:

Approval of Minutes: Councilmember Kirby moved to approve the special meeting minutes and regular meeting minutes of April 6 2017, as presented. Councilmember Pawlowski seconded the motion. The motion was approved with Councilmembers Buehler and Brungardt abstaining from the vote.

Audience Participation: Mayor Smith called for audience participation and one resident came forward. Charley Shoemaker with the Leavenworth County Law Enforcement Group presented the City of Lansing with a check for one thousand dollars in order to complete the final stage of the Veterans Memorial at Bernard Park; which is lighting for the American flag. Mayor Smith accepted the check and thanked Mr. Shoemaker and the others involved for their contribution.

- City Administrator Tim Vandall advised that staff has been working on getting estimates in order to have lighting and installation done to ensure the flag is properly lit. He advised that Parks & Recreation Director Jason Crum received an estimate and it came in at ten thousand.

Presentation: Citizens' Academy Graduation: Mayor Smith presented the 2016-2017 Citizens' Academy class with their plaque of completion. The graduates are: April Pederson, Brenda Garvey, Crystal Swann Blackdeer, Everett B. Rogers III, Janna Hoffpauer, Jerry Gies, Jon Moss, Kathy Graves, Kaye Hackworth, Kenneth Elkins, Lisa Snodgrass, Peter Im, Steven Hoffpauer, and Terry Rogers.

DeSoto Road Land Acquisition Update: Jeff Hancock with SMH Consultants briefed the governing body on the status of the land acquisition progress for the DeSoto Road Project. Mr. Hancock advised that the process is moving along as anticipated and should be completed by end of June or early July. Mr. Hancock also advised the governing body that if they receive questions from landowners to refer them to him directly to handle.

Direction for Solid Waste Assessment Group (SWAG): Finance Director Beth Sanford requested feedback on what avenues to pursue and research for the solid waste assessment group. Upon direction from the Council, the solid waste assessment group will focus its research on the following options: Contract with a solid waste provider for services, contract with another city for solid waste service, and have the City provide its own solid waste service.

COUNCIL CONSIDERATION OF AGENDA ITEMS:

Treasurer's Report for Quarter Ending March 31, 2017: Councilmember Brungardt moved to approve the Treasurer's Report for quarter ending March 31, 2017 as presented. Councilmember Buehler seconded the motion. The motion was unanimously approved.

Water Line to Bernard Park: Councilmember Brungardt moved to authorize the City Attorney and City Administrator to draft an agreement with Lan-Del stating the City will participate in costs of water line installation not to exceed ninety-five thousand dollars (\$95,000.00). Councilmember McNeill seconded the motion.

- Councilmember Kirby stated get it in.
- Councilmember Pawlowski stated it started out at forty-five thousand and we ended up at ninety-five thousand.
 - City Administrator Tim Vandall replied to clarify I think ninety-five is the high-end of what they would expect, so I think they just want to be sure if it's a little bit above their estimate we'd still be participating.
- Councilmember Buehler asked and this is taking it to the edge of the park right.
 - City Administrator Tim Vandall replied correct, just the edge of the park, it would not go inside the park.
- Councilmember Pawlowski stated when we first started talking about this it seemed to me that we were paying for the line and if somebody else hooked on at some point that we might get some of that back, is that the case.
 - City Administrator Tim Vandall responded I don't recall that, but what we'd spoken about with Lan-Del is all we would need out there was a four inch water line, and they want to run a bigger eight inch water line, so we would pay for the four inch and they would upsize it and they would pay the

difference. That is something we've spoken about with their engineer and with their foreman, but that's another one of those things that we'd put in the letter because we don't have that on paper yet.

- Councilmember Pawlowski asked and when they run it to the park will the put a fire hydrant out there do you know. I know they are going to put a meter.
 - City Administrator Tim Vandall replied I thought that was the plan but I would have to double-check.

The motion was unanimously approved.

REPORTS:

Department Heads: Wastewater Utility Director Tony Zell briefed the council on a potential wastewater project that has been identified through the Master Plan. He advised that there has been some development interest in an area of town that will serve the community in the near future, and advised that funds were built into the budget to handle a project of this size, and he is seeking interest from the Council on proceeding with design. The plans can be drawn up and could sit until such time that development would occur, or it could be built at the Council's discretion.

- Council direction was to move forward with finding an engineering firm to design the project.
 - City Administrator Tim Vandall advised that a more formal agenda item would be presented at a future meeting for the approval of an engineering firm.

City Attorney: City Attorney had nothing to report.

City Engineer: City Engineer Matt Harding provided an update for DeSoto Road. He advised that a meeting was had that discussed the amount of easements needed with Westar Energy and also requested a quote for placing the power line underground at the intersection of Eisenhower and DeSoto Road. Mr. Harding also advised that the lighting currently on DeSoto Road will remain roughly the same once the project is complete. If the Council wants updated lighting that would be a separate component and negotiation with Westar.

City Administrator: City Administrator Tim Vandall discussed the transient guest tax topic that was discussed at a previous work session. He advised that the City currently levies seven percent and rebates back two percent for existing hotels to upgrade items. He discussed the possibility of changing the amount the City rebates back from two percent to one percent. Tim also mentioned that the research he did showed that while other cities offer this type of rebate, but they have a cutoff date, for example they only rebate the percentage back for five years. Tim will follow up with more information from other cities and look into revising the current practice to incorporate a cutoff date for the rebated funds, or other options. Tim also discussed the wastewater rate increase that is scheduled to take place on June 1 Utility Billing and advised that he and Finance Director Beth Sanford are looking at the numbers to see if the full increase is needed. They will provide further information with numbers in order to review options with the Council.

Governing Body: Councilmember Buehler congratulated the graduates of Citizens' Academy, encouraged them to volunteer within the City, and provided a fun fact; on this day in 1916 the Cubs played their first game at what is now called Wrigley Field, defeating the Cincinnati Reds 7 to 6.

Councilmember McNeill congratulated the graduates and expressed his hopes they would volunteer for positions, groups, committees, etc., within the City.

Councilmember Brungardt echoed the sentiments of his fellow Councilmembers regarding the graduates.

Councilmember Studnicka congratulated the graduates of Citizen's Academy and expressed his thoughts on the discussion of potentially changing the wastewater rates in June. Mr. Studnicka feels that the rates should remain as proposed and should not be changed.

Councilmember Trinkle congratulated the graduates and reminded everyone that the spring clean-up ends on April 30th.

Councilmember Kirby thanked the graduates and advised that two of the graduates are current City volunteers.

Councilmember Pawlowski congratulated the graduates and asked City Clerk Sarah Bodensteiner to talk about the household hazardous waste event on Saturday, April 22.

- City Clerk Sarah Bodensteiner advised that the event is from 8:00 a.m. to Noon at City Hall and items such as pesticides, herbicides, paint, paint thinner will be collected at no charge. She also mentioned that household hazardous waste items can be dropped off at the County Transfer Station any time of year at no cost.

Councilmember Pawlowski advised that this is the first year we changed the clean-up process and we are looking for feedback if people liked the change or not. She also reminded everyone that the sales tax question is coming up and asked when ballots for the sales tax election will be mailed out.

- City Administrator Tim Vandall replied that they will be mailed out the last week of April into early May.

Councilmember Garvey congratulated the graduates for participating and their hard work, and encouraged everyone to vote yes on the sales tax issue.

ADJOURNMENT: Councilmember Garvey moved to adjourn. Councilmember Pawlowski seconded the motion. The motion was approved with Councilmember Garvey voting against the motion. The meeting was adjourned at 7:55 p.m.

ATTEST:

Michael W. Smith, Mayor

Sarah Bodensteiner, City Clerk